



DISCIPLINE POLICY & PROCEDURES

RATIONALE

At Millicent High we have developed a policy which is designed to:

- create a safe, caring, orderly, learning environment in which the rights of all students to learn, and all teachers to teach, are supported and protected.
- develop in students an acceptance of responsibility for their own behaviour.
- be success oriented.
- involve staff, students and parents in the establishment of expectations and consequences for unacceptable behaviour.

To achieve these aims the school will:

- define responsible behaviour.
- Use non violent consequences for unacceptable behaviour.
- work within the department Discipline Policy.
- value and treat with respect all individuals and groups within the school community.
- recognise that students are individuals with different
 - abilities to learn
 - skills in cooperating with others
 - ideas on responsible behaviour
- act fairly to develop responsible behaviour in students.

RIGHTS

Every member of the school community has the right:

- to feel safe all of the time.
- to an orderly learning and working environment.
- to be treated with respect.
- to an harassment-free environment.
- a natural justice process

RESPONSIBILITIES

Every member of the school community has the responsibility to:

- help make the school safe.
- help make an orderly learning and working environment.
- treat others with respect.

Every student has a responsibility:

- for his/her own behaviour.
- for learning to the best of her / his ability.
- to help maintain a pleasant and neat physical environment
- to look after school resources.

Every teacher has a responsibility:

- to be well organised and prepared in the learning environment.
- to conduct himself/herself in a professional manner.
- to use a variety of methods to promote learning.

Every parent / caregiver has a responsibility:

- to ensure that the student attends school regularly and that school staff are notified of absences.
- to keep the school informed of health issues, concerns about behaviour or other matters relevant to their learning.

RESPONSIBLE BEHAVIOURS

These behaviours are such things as:

- being punctual, well organised.
- showing commitment to learning.
- working and socialising in groups.
- showing respect for the property of other individuals and the school.
- being cooperative with others.

BEHAVIOUR CODE

Students are expected to:

- have a positive disposition.
- keep yourself and others safe.
- be respectful to yourself and others.
- support everybody's learning.

RESPONSES TO INAPPROPRIATE BEHAVIOUR

The following is a brief summary of the types of responses and the types of consequences which will be applied. They are guidelines and may vary according to the circumstances. The various processes are outlined in the full policy document which is available from the school.

Level 1 Response:

The "subject teacher" is responsible for managing behaviour in the classroom.

Responses include:

- Normal low level teacher actions eg. changing seating arrangements
- Exit to another classroom setting. A quick re-entry to class to be negotiated.
- Exit will involve notification to parents and the student being required to negotiate a behaviour agreement (copy is provided for the parent/caregiver to sign).
- Educative process undertaken.

Level 2 Response:

The 'Year Level manager or Senior Leader' is responsible for managing behaviour at this level.

Responses include:

- Take Home is used by the school to respond to student behaviour emergencies. Behaviour emergencies are when students are displaying extreme behaviour or emotional response that continue for extended periods of time even with staff support.
- Support has been given by appropriate personnel.
- Parent will be contacted and with discussion a student may be sent home for the rest of the day or the following day.

Level 3 Response:

This stage will commonly involve a member of the school leadership team. ie. Deputy Principal or Senior Leaders.

Responses include:

- Withdrawal from class for up to 2 lessons.
- Take home until a suitable re-entry can be negotiated.
- Possible "External Suspension" [up to 5 days].
- Involvement of appropriate Department Behaviour Management Personnel or appropriate support agencies School Level Community Service.

Level 4 Response:

The most serious of circumstances will involve a member of the School Management Team. i.e. Senior Leaders, Deputy Principal and/or Principal.

Responses include:

- "External Suspension for up to 5 days". A negotiated Student Development Plan before re-entry.
- "Exclusion from school for a period of 4-10 weeks". A negotiated Student Development Plan before re-entry.
- "Expulsion from School". Referral to Police where serious illegal behaviour is involved.

FOR MORE DETAILS PLEASE CONTACT

Millicent High School

Phone (08) 87332400

Fax: (08) 87332166

Email: dl.0780.info@schools.sa.edu.au

Mt Gambier Education Office

Phone: (08) 87245300



Government of South Australia

Department for Education